

# Economic and Technological Development Bureau

## Electronic Customs Declaration Service Platform

### User – Application

Please provide the taxpayer number contained in the M/1 Business Tax - New Registration/Amendment Form

| Part I: Basic Particulars of Applicant User    |            |   |
|--|------------|---|
| <b>Company Name or Name of Sole Proprietor</b> |            |   |
| Chinese  |            | Taxpayer No.  |
| Portuguese                                     |            |   |
| English  |            | Business Tax Registration (M1) No.  |
| Address  | Chinese    | Please provide the Business Establishment (Business Tax Registration) No. contained in the M/1 Business Tax - New Registration/Amendment Form |
|  | Portuguese |   |
| E-mail Address                                 |            | <i>platform login account</i>   |
| Contact Person                                 | Name       |   |
|  | Phone      |   |

1. Legal persons (companies or organizations): please provide the company name and address (domicile) contained in the business registration  
– Sole proprietors: please provide the taxpayer name and address (domicile) contained in the M/1 Business Tax - New Registration/Amendment Form

#### Personal Information Collection Statement

- ✧ The personal information provided in this application form may be used for executing the obligations of the Economic and Technological Development Bureau (DSED) to perform its functions related to electronic customs declaration.
- ✧ For the fulfilment of statutory obligations, personal information may be transferred to relevant competent entities.
- ✧ Applicants are, in accordance with law, entitled to request accessing, correcting or updating their personal information stored with the DSED.
- ✧ Personal information of applicants will be treated with confidentiality and kept securely until such information is destroyed or sealed as required after use or upon expiry of the retention period.

**Part II: Service(s) Applied for** <sup>Note 1</sup> (more than one choice allowed)**Import Licences Category:**

- Municipal Affairs Bureau (IAM)
- Economic and Technological Development Bureau (DSEDT)
- Instituto para a Supervisao e Administracao Farmaceutica (ISAF)
- Transport Bureau (DSAT) (with export declaration)
- Macao Post and Telecommunications Bureau (CTT) (with export declaration)

**Export and Transshipment Licences Category:**

- Export Licence (DSEDT)
- Transshipment Licence (DSEDT)

**Other Services:**

- Certificate of Origin Request Form (*Formulario*)
- E-manifest

**Declarations Category:**

- Import/Export Declaration
- Import Declaration for Goods Subject to Quarantine
- Food and Cat/Dog Feeds
- Landscape Plants
- Certificate of Origin and Export Declaration B
- Hazardous Chemical Import Declaration
- Declaration for Relocation of Production Process Abroad
- Transshipment Declaration
- Service for Import of Fresh Food by Land

Note 1: Controlled external trade operations registration is required for application for service(s) in the licences categories, electronic Certificate of Origin category, or for import declaration for goods subject to quarantine.

**Part III: Particulars of Person Empowered to Sign Licences and Others (if applicable)**

Fill in this column for application for service(s) in the licences categories and others

- Already have a Controlled External Trade Operations Registration No. \_\_\_\_\_
- Apply also for controlled external trade operations registration with the information in this application form

| Name of Sole Proprietor/Statutory Representative of Company <sup>Note 2</sup> or Authorized Person <sup>Note 3</sup> |   | ID Document Type/Place of Issue  | ID Document No.  |
|--|---|--|--|
| 1.   | Chinese: Surname <input type="text"/> First Name <input type="text"/>   | <input type="checkbox"/> Sole Proprietor/Administrator<br><input type="checkbox"/> Authorized Person | <input type="checkbox"/> Macao Resident ID Card<br><input type="checkbox"/> Other ID Document<br>(Place of Issue: _____) |
|  | Portuguese/Foreign Language: <input type="text"/><br>SURNAME FIRST NAME |  |  |

Note 2: Company applicants are required to provide the identity details of the administrator(s).

Note 3: If a third party is authorized to perform electronic customs declaration, a copy of a valid power of attorney or equivalent document shall be uploaded, and the original shall be supplemented afterwards.

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**Part IV: Particulars of Person Empowered to Sign Declarations***Fill in this column for application for service(s) in the declarations category* Same with Part III: Particulars of Person(s) Empowered to Sign Licences and Others

| Name of Sole Proprietor/Statutory Representative of Company <sup>Note 2</sup> or Authorized Person <sup>Note 3</sup> |   | ID Document Type/Place of Issue  | ID Document No. |
|--|---|--|-----------------|
| 1.   | Chinese: Surname _____ First Name _____                     | <input type="checkbox"/> Macao Resident ID Card<br><input type="checkbox"/> Other ID Document<br>(Place of Issue: _____) |                 |
|  | Portuguese/Foreign Language: SURNAME _____ FIRST NAME _____ |  |                 |
|  |   | <input type="checkbox"/> Sole Proprietor/Administrator<br><input type="checkbox"/> Authorized Person                     |                 |

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**Part V: Supporting Document(s)** Copy of power of attorney or equivalent document (the original of a valid power of attorney or equivalent document is required to be supplemented), in total \_\_\_\_ copy(ies) Others, please specify:

1.

2.

– Please mark with a  in the appropriate box  
 – If “do not consent” is chosen, copies of the M/1 Business Tax - New Registration/Amendment Form and business registration (for legal persons) shall be attached when submitting the application

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**Part VI: Signature and Declaration**

I declare that:

All of the information provided in and submitted with this application form is true.

I will immediately update the Economic and Technological Development Bureau (DSED) of any changes to the information provided.

I agree to accept the Terms and Conditions of the electronic customs declaration service platform.

For the purpose of processing this application, I  consent/ do not consent for the DSED to collect the required information from the Legal Affairs Bureau (DSAJ) and Financial Services Bureau (DSF).I  agree /  do not agree to receive information sent by the DSED via e-mail or SMS. Sole Proprietor/ Statutory Representative(s) of Company/ Authorized Person(s)

1. Name: \_\_\_\_\_ (E-signature)

2. Name: \_\_\_\_\_ (E-signature)